

## **Addendum #2, parts 1 and 2**

### **BID NUMBER: 25 – 01 CLEANING AND JANITORIAL SERVICES PROVIDER FOR MONTCLAIR PUBLIC LIBRARY**

#### Part 1

The following language amends and replaces the language in Section F.4. (p. 8 of the Bid Packet) to state, “This a contract is a public works building services contract subject to the requirements under the New Jersey State Building Service Contracts Act, N.J.S.A. 34:11-56.58, et seq. Bidder must agree to compensate its employees in accordance with the Prevailing Wage requirements under this law, and should incorporate this requirement when calculating costs and proposing a quoted price in the Bid. **Specifically, the prevailing wage for janitorial services is \$19.40 per hour for wages plus \$5.55 per hour for benefits, for a total cost of \$24.95 per hour for all workers performing janitorial services. Bidders should use these figures in their Bids.**

#### Additional benefits:

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, 4 weeks after 15 years, and 5 weeks after 25 years.

Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of twelve paid holidays per year: New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Good Friday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

#### Part 2

The Specifications for Bid Number 25-01 (p. 18 of the Bid Packet) is amended and replaced by the following page:

**SPECIFICATIONS FOR:  
BID NUMBER: 25 – 01  
CLEANING AND JANITORIAL SERVICES PROVIDER FOR  
MONTCLAIR PUBLIC LIBRARY**

**INTENT**

The Township of Montclair Public Library (the “Library”) is soliciting bids for the provision of Cleaning and Janitorial Services. The successful Bidder (hereinafter also referred to as “Contractor”) must be licensed in the State of New Jersey and must be regularly engaged in this type of work. The Contractor shall have provided similar services for a minimum of five (5) consecutive years preferably with NJ municipal entities, libraries, or schools.

The Contractor shall be responsible for providing all the labor, equipment, and all the necessary operational materials/supplies for the performance of the contract.

The successful Contractor must comply with New Jersey Prevailing Wage requirements under the New Jersey State Building Service Contracts Act, , N.J.S.A. 34:11-56.58, et seq. for workers performing “building services.”

**SITE VISITS**

**Site visit (optional) is highly encouraged prior to submitting bid. Please contact Tim Flowers, Facilities and Security Supervisor, at 973-744-0500 ext. 2231 to schedule an appointment between the hours of 8:30 am and 11:30 am.**

**LOCATIONS**

- Main Library – 50 South Fullerton Avenue, Montclair -- 3 floors, 55,000 sq. ft.
- Bellevue Avenue Branch – 185 Bellevue Avenue, Montclair -- 2 floors, 4,000 sq. ft.

**PERSONNEL/STAFF REQUIREMENT**

The Contractor shall supply sufficient numbers of properly trained personnel to be able to complete all required work.

All employees assigned by the Contractor to perform work under the Contract shall be properly trained and physically and mentally able to carry out the assigned work. All employees shall be legally capable and experienced in this type of maintenance work, and must be legally eligible

for employment in the U.S. Employees work shall be of high standards, conforming to good trade practices and they shall be familiar with, and subject to, the requirements of the specifications and terms and conditions of this contract.

All personnel employed by the Contractor and working at all locations under the Contract may undergo a security and background reference check prior to assignment at any Library location.

Any Contractor personnel, who will be servicing the Library will have a photo ID with the individual's full name on a corporate identification badge that is provided by the Contractor. The ID Badge must be displayed at all times when the cleaning staff is on premises.