

TEEN BOOK LIST REQUIREMENTS

updated:
April 2026

Teen Book Lists are two page documents that highlight books under a specific theme.

You can see sample book lists here!

The front page is a grid of the titles' book covers, neatly arranged, for patrons to view.

The back page is a typed list of those same titles with the authors' names and book availability.

MPL = available at the Main Library; BAB = available at the Bellevue Avenue Branch

Digital = available digitally, as an eBook or eAudiobook; BCCLS = available within the BCCLS Library Consortium
(only used if the book is not available at MPL or BAB)

It is up to you to search the Library Catalog and determine your books' availabilities. They do not have to be at the Main Library or Bellevue Avenue Branch, but they MUST be available through the BCCLS Consortium or as eBooks/eAudiobooks.

RULES AND GUIDELINES:

- The use of AI is NOT permitted in the creation of your book list.
- You can have a cohesive theme (YA Books about Dragons) or just feature your favorite books. You can include fiction or nonfiction titles. It's completely up to you!
- The book list must be your original idea! You can do research for inspiration, but do not copy from other libraries or existing publications.
- You can include non-YA titles on your list, though they must be appropriate for teen readers.
- Please avoid including books assigned for class, unless you feel a significant, personal connection to them.
- Avoid including well known books/series, such as Harry Potter, Percy Jackson, Maze Runner, and the Hunger Games. This is an opportunity for readers to discover new titles and new authors, so focus on books that they might not know yet.
- Stop by the Teen Room and review the Book List Binder to make sure your idea hasn't already been done and that your books aren't already featured in other lists.
- You can use whatever editor you feel most comfortable with, such as Canva or Google Docs.
- Your book list must be neatly formatted and easy to read. Use legible fonts and simple graphics. Don't make it too busy and avoid full color backgrounds.
- The book covers should be the same size and neatly arranged. Don't use pixelated or grainy images.
- Spell check your list! Make sure all the book titles and author names are correct.

Email your completed book list as a pdf to Ruby at: ruby.williamson@montclairlibrary.org

She will contact you to let you know if your book list has been accepted or if you need to make any edits/corrections. It is up to you to make those corrections to earn your hours.

Responses are sent on weekdays only and may take up to 48 hours, so please plan your volunteer needs and activities accordingly.

Feel free to email Ruby with any questions you have.

This opportunity is open to 7th to 12th grade students in the Montclair area.

HOURS:

12 - 15 titles: 5 hours of volunteer credit

16 - 19 titles: 6 hours of volunteer credit

20 - 24 titles: 7 hours of volunteer credit

